



Section D: Annual Taxes

Outline. Contacts. Handouts.

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Session Guide

Each Section is three hours long, with a short break in the middle.

Section D: ANNUAL TAXES

The second part of our necessary evil, this time focused on your annual tax situation. This is the worst and best – the worst being all the different tests and requirements needed to prove you really are a creative business, and the best being the range of deductions you might be entitled to if you qualify under the various hideous tests and requirements. Make your creative life a tax deduction – ask me how!

Beginning: Proving Your Business

- Definitions of a Business: Working out if you are a worker or a hobbyist, and why.
- Personal Services Income: Special tests for service providers.
- Records You Need to Keep: The essential checklist.

Middle: Tax Deductions

- Deductions: An introduction on the basics.
- Working From Home: Deductions for the home office.
- Travel Deductions: Car use, public transport and extended stays.
- Depreciation: New simple rules under the Simplified Tax System.
- A-Z Deductions: The rest available to you, in alphabetical order.

End: Provisions for Creative Business and Contractors

- Entrepreneurs Tax Offset: 20% tax rebate through the Simplified Tax System.
- Special Professionals: Making the most of a variable income.
- Non-Commercial Loss from the Arts: If you still have a waged job and a creative business.
- Finding an Accountant: Locating an accountant with experience in the arts.

Websites and Resources

General ATO Contacts

- Website is www.ato.gov.au
- Telephone **13 28 66**
- Obtain a fax of publications by phoning **13 28 60**, or
- Mailing Address is **GPO Box 9935 in your capital city.**

General Resources:

Tax Basics Seminars – free and available Australia wide.

www.ato.gov.au/businesses/content.asp?doc=/content/6750.htm

Tax Basics for Small Business (NAT 1908-07.2007)

www.ato.gov.au/content/downloads/nat1908.pdf

Proving your Business

Are You Carrying On a Business? From *Tax Basics for Small Business* (NAT 1908-07.2007), pg 7.

www.ato.gov.au/content/downloads/nat1908.pdf

Alienation of Personal Services Income: Contractors and Consultants (NAT 4788-07.2005)

www.ato.gov.au/content/downloads/nat4788.pdf

Personal Services Income – Personal Services Business Self-Assessment Checklist (NAT 3416-04.2004)

www.ato.gov.au/content/downloads/n3416.pdf

Alienation of Personal Services Income: Deductions Fact Sheet (NAT 4474)

www.ato.gov.au/businesses/content.asp?doc=/content/14894.htm

Records You Need to Keep

Record Keeping for Small Business (NA T 3029-07.2007)

www.ato.gov.au/content/downloads/n3029.pdf

Self Assessment for Small Business

www.ato.gov.au/businesses/content.asp?doc=/content/19395.htm

How to set out Tax Invoices and Invoices (NAT 11675-08.2004)

www.ato.gov.au/content/downloads/n11675.pdf

Tax Deductions

Overview of Business Expenses and Deductions, From *Tax Basics for Small Business* (NAT 1908-07.2007)

www.ato.gov.au/content/downloads/nat1908.pdf

Income tax and deductions for small business (NAT 10710-07.2007)

www.ato.gov.au/content/downloads/n10710.pdf

The Tax Pack 2007, Deductions, section D. Available in print or to download.

www.ato.gov.au/individuals/content.asp?doc=/content/00096426.htm

Carrying on a business at or from your Home (NAT 10709-07.2007)

www.ato.gov.au/content/downloads/n10709.pdf

Guide to Depreciating Assets 2006-07 (NAT 1996–6.2007)

www.ato.gov.au/content/downloads/NAT1996_07.pdf

Simplified Tax System

The Simplified Tax System – a guide for tax agents and small business (NAT 6459)

www.ato.gov.au/businesses/content.asp?doc=/content/29075.htm

Simplified Tax System: What Is In It For My Business? (NAT 4590-07.2005)

www.ato.gov.au/content/downloads/sb14897NAT4590.pdf

Concessions for Creative Business

Simplified Tax System: The Entrepreneur's Tax Offset

www.ato.gov.au/businesses/content.asp?doc=/content/29075.htm&page=107&H107

Income averaging for special professionals (NAT 2475–6.2007)

www.ato.gov.au/content/downloads/NAT2475_07.pdf

Non-Commercial Losses (NAT 3379-05.2003)

<http://www.ato.gov.au/businesses/content.asp?doc=/content/13280.htm>

The complete Freelance Success TAX 2 guide is only available to students.

If you would like to enrol, please call the office on 02 9559 1901 or call 0408 211 318.